

Registering InTime v5 and 6

InTime always installs as a Lite Demo.

System Status: DEMO

Expiry Date: 19/12/2006

LITE v6.1.251

'DEMO' limits InTime to 5 employees and disables all the terminal functions. 'LITE' only allows one terminal to show on the Terminal screen.

To run InTime as a demo without a terminal no registration is needed, you can set up and check all InTimes functions, apart from the terminal operations.

Why you need to register your InTime?

Registering is the only way you can enable a complete working system, there is a charge for any system you register apart from the 'Trial' registration which is free. **If you have purchased or have been sent an invoice for an InTime system you will have paid for all the registrations you need.** If you need to run InTime from more than one PC you will need to register it on each PC. You can register on as many PCs as you need, there is no extra cost.

Installing on extra PCs

a) Install InTime on the extra PC, **run it once**, InTime will set the InTime.ini file to the InTime database on that PC, then close InTime.

b) Using Windows explorer find the InTime.ini file in the C:\Program files\InTime_6 folder.

Open it with notepad, find the Database section.

eg: [Database]

InTimeDB=C:\Program Files\InTime_6\DB\InTime_DB_V6.mdb

ArchiveDB=C:\Program Files\InTime_6\DB\Archive_DB_V6.MDB

DemoDB=C:\Program Files\InTime_6\DB\Demo_DB_V6.MDB

change the paths to the databases your other InTimes are using.

c) Register this InTime the same as your other ones.

Registering InTime. (When registering v6.1.251 and above, always log on using the Ittadmin and concorde123 user and password, this will always give full read/write permission)

'Upgrade to TRIAL version' A trial lasts one month and allows you to use all InTime functions, you are not charged for a trial registration.

'Upgrade to FULL version' Full is the normal registration, if you have less than 50 employees and one terminal this is all you need to do.

'Upgrade to Professional Edition' The professional edition has no employee or terminal limitations, having upgraded to FULL, if you have more than 50 employees or are using more than one terminal use this 'Lite to Professional' upgrade to enable the Professional version.

To enter the registration screen click the registration icon



on the top right of the screen, you will see the registration screen shown here.

If your PC has internet access tick the box

This PC has access to the World Wide Web - register directly

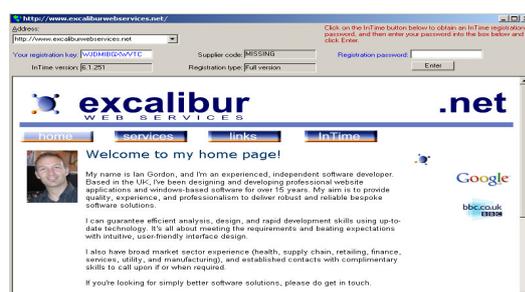
Now select the type of registration you need. ('TRIAL' will give you a complete system but will expire in 30 days, 'FULL' is a complete system that you will have been paid for, 'PROFESSIONAL' will enable more than 50 employees and more than one terminal.

If you are already on a trial, you may be here to extend the trial or to upgrade to full because your trial is complete)



This will take you to the online registration screen at www.excaliburwebservices.net

select the  link

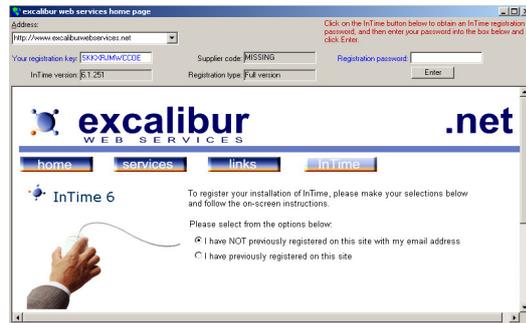


This will take you to the InTime 6 screen

Note: InTime 5 can be registered here just the same, when entering the key, select the InTime 5 option.

If you have registered from your present Email address before, your Email address and password will have been saved, so select **a: 'I have previously registered on this site'** and fill in your Email address and the password you used before. Or if you have NOT registered from your present Email address, click on the **b: 'I have NOT previously registered on this site with my email address'** and fill in the form provided.

Note: The Email address and End-user password you use will be used by you again when you next use the registration system from this InTime site.

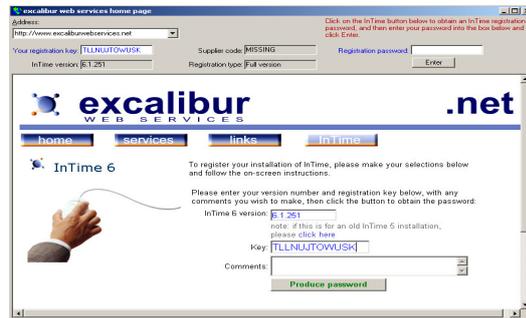


Having completed **a:** or **b:** you should now have this screen. Fill in your 'InTime 6 version' and 'Your registration key' from the top left of this screen

Your registration key:
InTime version:

and click **Produce password** you will get

a message to say a registration is being sent to your Email address.



If registering InTime v5 select the InTime 5 option above the Key window, this will take you to the InTime 5 screen.

InTime 6 version:
note: if this is for an old InTime 5 installation, please click here
Key:

DO NOT CLOSE INTIME OR THE REGISTRATION SCREENS DURING THIS PROCESS OR YOU WILL HAVE TO START AGAIN.

When you receive the Email with your registration password, copy the registration password into the registration password space on the top right of the screen and click 'Enter'

Registration password:

If you have registered as 'FULL' and now need to register 'PROFESSIONAL' just repeat the process from **a:**

If your PC does not have internet access

Find a PC that has access to the internet and go to www.excaliburwebservices.net and continue from the  link, copy the registration key

Your registration key:
InTime version:

from your InTime PC and continue as above.

DO NOT CLOSE INTIME OR THE REGISTRATION SCREENS DURING THIS PROCESS OR YOU WILL HAVE TO START AGAIN.